

to insert	press	release, then type
ã, ñ, õ Ã, Ñ, Õ	Shift + ~	a, n, o A, N, O
à, è, ì, ò, ù À, È, Ì, Ò, Ù	`	a, e, i, o, u A, E, I, O, U
á, é, í, ó, ú Á, É, Í, Ó, Ú	"	a, e, i, o, u A, E, I, O, U
ä, ë, ï, ö, ü, ÿ Ä, Ë, Ì, Ö, Ü, ÿ	Shift + "	a, e, i, o, u, y A, E, I, O, U, Y
â, ê, î, ô, û Â, Ê, Î, Ô, Û	Shift + ^	a, e, i, o, u A, E, I, O, U

Accent	To insert by itself	To insert over a letter
~ (Tilde)	Hold down Shift and press the tilde (~) key.	Hold down Ctrl and Shift and press the tilde (~) key. Release, then press one of the following keys: a, n, or o. This action inserts ã, ñ, or õ.
` (Grave)	Press the grave (`) key.	Hold down Ctrl and press the grave (`) key. Release, then press one of the following keys: a, e, i, o, or u. This action inserts à, è, ì, ò, or ù.
' (Acute)	Hold down Ctrl and press the quote (') key. Release, then press the Spacebar.	Hold down Ctrl and press the quote (') key. Release, then press one of the following keys: a, e, i, o, or u. This action inserts á, é, í, ó, or ú.
¨ (Umlaut/ Dieresis)	Hold down Ctrl and Shift and press the colon (:) key. Release, then press the Spacebar.	Hold down Ctrl and Shift and press the colon (:) key. Release, then press a, e, i, o, u, or y. This action inserts ä, ë, ï, ö, ü, or ÿ.
^ (Circumflex)	Hold down Ctrl and Shift and press the six (6) key. Release, then press the Spacebar.	Hold down Ctrl and Shift and press the six (6) key. Release, then press a, e, i, o, or u. This action inserts â, ê, î, ô, or û.